

POLICIES & PROCEDURES

Campus Security Security

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

The Jeanne Clery Act is a consumer protection legislation enacted in 1990. The goal of the Clery Act is “to ensure students, prospective students, parents, and employees have access to accurate information about crimes committed on campus as well as campus security procedures.” This law requires all colleges and universities that receive federal funding to share information about crimes that occur on campus as well as information regarding the college or university’s efforts to improve campus safety. (For more information: <http://clerycenter.org/summary-jeanne-clery-act>) domestic violence and stalking.

Campus Safety and Security’s mission is to create and ensure a safe environment for the Woodbury University community. The department’s mission extends to all members of the Woodbury Community, including students, faculty, staff, and guests. Campus Security consists of three functions, Patrol Operations including Parking, Investigations, and Emergency Management Coordination. The department is contactable 24 hours a day, 7 days a week, 365 days per year by calling 619-633-9895 or 619-235-2900 option 1 on the San Diego campus Voicemail.

Security responds to, investigates, and documents known dangerous incidents or those that may cause a significant emergency. To facilitate this, the Campus Security Coordinator, in addition to leaders throughout the campus, has been trained in Incident Command Systems. When a significant emergency or dangerous incident is reported to Campus Security, security personnel will respond to the location and will relay facts through the radio communication system to dispatch, who in turn will notify the Campus Security chain of command. As necessary coordinates its response with the San Diego Police Department Central Division.

The highest-ranking Administrator who is on campus will be notified of the facts gathered from field security personnel (and outside agencies, if applicable). If necessary, he/she may convene department representatives from other units or outside agencies to confirm the incident, respond to the incident and/or manage the recovery. When enough information is verified that a legitimate emergency or dangerous situation exists, he/she will immediately initiate the emergency notification/timely warning process.

If it is unsafe for security personnel to respond to the scene, as in the case of an active shooter on campus, the highest-ranking Administrator will verify that a legitimate emergency or dangerous situation exists based on the information provided through reports from a witness and immediately initiate the emergency notification system/timely warning.

Security personnel have the authority to ask persons for identification and to determine whether individuals have a lawful business purpose at Woodbury. Security officers are non-sworn and thus do not possess arrest

authority. The geographical jurisdictions for Allied Universal Security personnel are limited to the core campus area. Any criminal incidents will be referred to the San Diego Police Department Central Division.

All crime victims and witnesses are strongly encouraged to immediately report crimes to local law enforcement and Campus Security. Prompt reporting will assure timely support to those impacted by the incident as well as timely warning notices and disclosure of crime statistics.

Woodbury Partnerships with Local Law Enforcement:

San Diego

San Diego Police Department Central Division
2501 Imperial Ave, San Diego, CA 92102
Tel: (619) 744-9500

In addition, a list of registered sex offenders in California is available at the San Diego Police Department or online at <http://www.meaganslaw.ca.gov/>.

Burbank

LAPD Foothill Division
12760 Osborne Street
Pacoima, CA 91331
818 756-8861

Campus Security liaises with the local law enforcement agencies on an ongoing basis, including cooperating in crime prevention strategies and exchanging information whenever crimes are committed. The police also help to maintain a safer campus by providing extra campus patrols for special events that attract large crowds. Additionally, Campus Security relies on close working relationships with LAPD Foothill Division to receive information about incidents involving students or any member of the Woodbury Community and will actively investigate any crime information it receives concerning or involving a member of the campus community. If Campus Security is notified of a situation in which a campus community member is the victim of a crime, the department may issue a Campus Safety Alert, detailing the incident and providing tips to avoid similar incidents.

In addition, a list of registered sex offenders in California is available at the Los Angeles Police Department or online at <http://www.meaganslaw.ca.gov/>.