

POLICIES & PROCEDURES

Woodbury University Smoke & Tobacco-Free Policy Human Resources Office

Woodbury University is committed to providing a safe healthy working and learning environment on campus, thus hereby adopts the following smoke and tobacco-free policy.

The smoking of tobacco, hookah, marijuana, and the use of ESDs lead to air pollution, which is a danger to health, as well as a public nuisance.

Smoking and Tobacco Use Is Prohibited on Woodbury Campus.

The Woodbury campus shall be entirely smoke and tobacco-free.

The Smoke and Tobacco-Free Policy applies to all Woodbury facilities, property, and vehicles. Smoking and the use of tobacco products shall not be permitted in any enclosed place, including private residential space within Woodbury housing. Smoking and the use of tobacco product is also prohibited in all outdoor areas on all Woodbury campuses, including all personal vehicles while on campus. This policy applies to all students, faculty, staff, and visitors, regardless of the purpose for their visit.

Definitions

A. "Electronic Smoking Device" (ESD) refers to any product containing or delivering nicotine or any other substance that can be used for the purpose of inhaling vapor or aerosol. The term includes any device referred to as an e-cigarette, e-cigar, e-pipe, e-hookah, vape, vape pen, or any other name or descriptor.

B. "Hookah" refers to a water pipe or any associated products and devices which are used to produce fumes, smoke, or vapor from the burning of material such as tobacco, shisha, or other plant matter.

C. "Marijuana" refers to any part of the plant of the genus Cannabis, such as: seeds, resin, any compound, salt, derivative, mixture, or preparation, as intended for consumption.

C. "Smoking" refers to any consumption, burning, or carrying products (cigar, cigarette, pipe, hookah, or any other lighted or heated tobacco or plant, including marijuana) whether natural or synthetic, in any manner or form. "Smoking" also includes ESDs which create an aerosol or vapor in any manner or form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking in this Policy.

D. "Tobacco Product" refers to any substance containing tobacco in any preparation; and any product or device containing nicotine meant for inhalation, ingestion, or absorption. This does not include any cessation product approved by the U.S. Food and Drug Administration for treating nicotine or tobacco dependence.

Promotion and Sale of Smoking and Tobacco Products Prohibited on Woodbury Campus.

In further recognition of the incompatibility of Woodbury's educational mission and the promotion of smoking/tobacco products:

No tobacco-related advertising or sponsorship shall be permitted on Woodbury property, at Woodbury sponsored events, or in publications produced by the University. This does not apply to publications that are available on campus which are not produced by the University.

No smoking/tobacco products, or paraphernalia shall be sold or distributed on University grounds.

Dissemination of Policy; Signage

Copies of this policy shall be distributed to all faculty and staff and shall be included with information given to all admitted students. This policy shall be posted on the Woodbury website, as well as any updates or changes to this policy. Signs prohibiting smoking and the use of tobacco products shall be posted at all points of entry to the Woodbury campus and at all building entrances. No ashtrays shall be provided anywhere on campus.

Transition Period

Smoking cessation assistance shall be made available to support and encourage individuals who wish to quit smoking. Questions regarding this policy should be handled through existing departmental administrative channels and administrative procedures.

Enforcement of Policy; Penalties

This policy shall be enforced by the Woodbury Campus Security. Each violation of this policy will result in a fine not to exceed fifty dollars (\$50) and/or appropriate campus disciplinary procedures.

This Policy is effective as of August 24, 2020 and is hereby enacted by the COVID-19 Response Team:

- Natalie Avalos
- John Lewis
- Shannon Savage
- Ian Wright
- Audrey Herriford

To learn more about the dangers of smoking and tobacco click [here](#) to view research and information.

Accordingly, the COVID-19 Response Team finds and declares that the purposes of this policy are (1) to protect the public health and welfare by prohibiting smoking and the use of tobacco products, including ESDs, on all Woodbury properties and campuses; (2) to guarantee the right of nonsmokers to breathe smoke free air, while recognizing that the need to breathe smoke free air shall have priority over the desire to smoke; and (3) to encourage a healthier, more productive living/learning environment for all members of our campus community